

## IT Related Accessories and Parts (ITRAP) (ITS4030 SU)

### SUMMARY

**Start date:** 1st June, 2016

**End date:** 31st May, 2020

**OJEU Number:** 2016/S 100-178996

**Lead Consortium:** SUPC

**Main contact:** Tammie Purdue  
[t.purdue@reading.ac.uk](mailto:t.purdue@reading.ac.uk)

Offers average savings of 3%

Margins are capped for the life of the agreement.

Additional rebates available depending on individual member expenditure

**Website:**

<https://www.hecontracts.co.uk/agreements/288>

### SCOPE

This Framework covers the supply of IT-related accessories and parts including Storage Media, Components, Displays, Monitors, Screens and Accessories, Cables, Power Related Accessories, Peripheral Accessories, Device protection and IT Security Products, Audio Visual Consumables and Special Needs Assisted Technology Equipment.

This Framework is not for the supply of Laptops, Notebooks, Tablets, Mobile Phones, Printers, Printer Consumables, Furniture, Offices Supplies, Photographic Equipment, Audio Visual Equipment, Network servers and Storage, Software Licences, Professional Services, Technical Support and Consultancy, Data Centre and Networking Equipment and Telephone handsets. There are other HE specific frameworks for these items.

The Framework is not divided into Lots.

### AGREEMENT BENEFITS

- Provides compliance under EU Procurement Directives.
- Gives institutions maximum flexibility with minimal need for further competition.
- Provides highly competitive pricing delivered through a cost-plus model; this model means that Net Profit Margin and Cost to Serve charges are capped for the duration of the Agreement. Additional rebates may be available depending on individual Member expenditure and buying patterns.
- Gives robust performance management by setting clear KPIs to be monitored over the life of the agreement.
- Covers a range of IT product categories that are otherwise unavailable under collaborative agreements.
- Brings together a range of experienced suppliers.

### USING THE FRAMEWORK

Call-off patterns will usually be agreed by the Head of Procurement and may include:

- Choosing a single or multiple suppliers
- Undertaking a mini-competition for specific requirements
- Undertaking a mini-competition for a sole supplier contract
- Selecting the lowest price offer per order

If you want to conduct further competition, you may use an electronic auction and can take into account the financial stability, eProcurement capabilities and other relevant ordering requirements of suppliers at the time of call-off.

## SUPPLIERS

Academia Ltd, Insight Direct UK plc, Primo IT, Softcat, XMA Ltd ,

## SUSTAINABILITY

The Framework award included an environmental and sustainability section that was worth 5% of the overall evaluation. If you would like details of the questions and subsequent answers of each of the bidders, please contact the Category Manager. Additionally, when conducting further competition, there is the option to increase sustainability weighting by up to 30 percentage points allowing you to ensure that sustainability is a core part of the products your institution purchases.

This Framework is fully compliant with Waste Electrical and Electronic Equipment (WEEE) Directives. Suppliers on the agreement shall keep the Member fully indemnified against all liability, loss, damages, injury, costs, claims and expenses (including legal expenses) suffered or incurred by the Member or in connection with the WEEE Regulations 2004 and the ROHS Regulations 2004.

## NEXT STEPS

To start taking advantage of this agreement right away, please visit the ITRAP page on HE Contracts Database at: [www.hecontracts.co.uk](http://www.hecontracts.co.uk) From there, you can view the agreements, suppliers, supplier contact details, terms and conditions and a complete ITRAP Buyer's Guide.

If you need assistance, please contact the person with responsibility for procurement at your institution, or contact SUPC ICT Category Manager Tammie Purdue at [t.purdue@reading.ac.uk](mailto:t.purdue@reading.ac.uk).