### SUMMARY

<table>
<thead>
<tr>
<th>Start date:</th>
<th>29th October, 2021</th>
</tr>
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<tr>
<td>End date:</td>
<td>28th October, 2023</td>
</tr>
<tr>
<td>OJEU Number:</td>
<td>2021/S 147-392700</td>
</tr>
<tr>
<td>Lead Consortium:</td>
<td>APUC</td>
</tr>
<tr>
<td>Main contact:</td>
<td>Alice Ng</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:ang@apuc-scot.ac.uk">ang@apuc-scot.ac.uk</a></td>
</tr>
<tr>
<td>Website:</td>
<td><a href="https://www.hecontracts.co.uk/agreements/1012">https://www.hecontracts.co.uk/agreements/1012</a></td>
</tr>
</tbody>
</table>

### SCOPE

Contractors on this Framework Agreement can provide, as a minimum:

- New Franking Machines on a Purchase or Lease basis
- Maintenance/Service Agreements
- Franking Machines Consumables
- Associated Products and Services, such as, but not limited to:
  - Scales and Weighing Platforms
  - Folder Inserters
  - Franking Machine Furniture
  - All Software
  - Incoming Mail System
  - Mail Security
  - Addressing Systems
  - Consumables for Associated Products
  - Advice
- Added Value Services – The Framework Agreement offers access to a range of products aimed at increasing the efficiency of mail production and preparation.
- Simple call off procedures through either ranked Contractors, Desktop Evaluation or Mini Competition
- GDPR is not applicable to this Framework Agreement

### AGREEMENT BENEFITS

There are many benefits that can be achieved from using the Framework Agreements. In summary, these include:

- a pre-competited and compliant route to market providing a vehicle to centralise procurement spend and procurement administrative costs and efforts
- mitigation of procurement risk surrounding Procurement Regulations
- flexibility for Institutions to determine specific requirements at Call-off Contract in line with the Framework Agreement specification to ensure value for money is being achieved.
- responsible procurement activity is embedded where relevant and appropriate.
- pre-defined and agreed Terms and Conditions.
- reporting of relevant management information.
- Appropriate contract management of suppliers where issues can be escalated.

### USING THE FRAMEWORK

### SUPPLIERS

- Fannan & Scott Ltd T/As NORTHERN SERVICES
- Nationwide Franking Sense
- Pitney Bowes Ltd

### SUSTAINABILITY

### NEXT STEPS